

## **SCHOLARSHIP COMMITTEE CHARTER – Fall 2019**

1. **Membership** – The Chair of the Committee shall be appointed at the first Board meeting after the Spring elections by the Chair of the Board, with the approval of the Board, for a one-year term. Such term may be renewed at the discretion of the Chair of the Board and with the approval of the Board. The Committee Chair, in consultation with the Chair of the Board, shall appoint such members as they deem necessary to accomplish the tasks of the Committee. The Executive Director shall be a member of the Committee.
2. **Objective** – To grant tuition assistance on the basis of need to those submitting OLLI's Board of Directors approved scholarship application form.
3. **Tasks** –
  1. Revise and/or update financial aid form as appropriate.
  2. Review financial aid applications completed by applicants.
  3. Conduct an interview with each applicant via telephone or in person.
  4. Evaluate applicant's statement of need and inform her/him of decision.
  5. Award scholarships using designated donations and/or tuition waivers.